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To: SUSD Staff

RE: At Risk Population guideline UPDATE

In mid-March 2020, the district began identifying individuals who were “At Risk Population” based upon Centers for Disease Control (CDC) and San Joaquin County Health guidelines due to four primary conditions:

1. Individuals 65 years of age and over
2. Individuals with chronic health conditions identified by the CDC (for instance, immune compromised, lung disease, diabetes)
3. Individuals who reside with or take care of an individual who is at high risk as designated by CDC guidelines.
4. Individuals who are being evaluated or quarantined due to contraction of the Covid19 virus

Individual employees were evaluated for these qualifications and instructed to work remotely where possible, but not to report to their worksite for essential functions.

Last week the CDC published updated guidelines for high risk populations which can be found [here](#)<sup>1</sup>. The CDC is no longer recommending individuals who *live in the same household as someone with a high risk population* as an individual at high risk. As a result of this change in guidance, employees with this specific designation will be released to preform essential onsite work when necessary.

Employees identified within this group will be contacted directly by Risk Management staff informing them of their release to return to work. In addition, the absence in Absence Management listing the employees as “At Risk Population” will be ended. Once notified, employees may receive direction from their supervisor to physically report to a worksite for essential functions when absolutely necessary. Otherwise, employees should continue to work remotely where possible and remain available for further direction.

Please note that individual employees designated as “At Risk Population” due to the other three conditions remain unchanged.

If and when essential onsite work is conducted, the following protocols should be implemented to reduce the risk of exposure:

1. Regular hand washing
2. Cover coughs and sneezes

<sup>1</sup><https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>

3. Follow personal protective equipment (PPE) instructions including wearing a face covering at all times
4. Adhere to social distancing recommendations wherever possible
5. Do not share equipment where possible, but if necessary disinfect regularly.
6. Stay home or go home if you are ill or experiencing COVID-19 like symptoms

Thank you for your attention to this matter and continued efforts to serve the students, families and staff of SUSD during this unprecedented time.